



**Agenda for Face to Face Meeting of the SNZ Technical Advisory Committee
to be held on Saturday 15 October 2005 commencing at 9:00 am
Venue: Brentwood Hotel, Kilbirnie**

Present: Jo Davidson, Bill Matson, Lyn Sutherland, Lesley Huckins, Brent Singer, Sandra Holden

Apologies: Chris Groothoff, Paul Veric Lyn, Lesley

Congratulations and welcome to Lesley to her position on the TAC.

Congratulate Bill Matson on SNZ Life Membership and FINA Vice Presidency.

Congratulate Lyn Sutherland on her SNZ Service Award

Minutes: Confirmation of the Minutes of 30 April and 1 May 2005 as a true and correct record of that meeting. Moved Lyn/Bill

Matters Arising: ...Not covered elsewhere...

Correspondence:

Discussion regarding correspondence and as to whether committee see it and Jo/Chair responds. Or does committee want to see everything that comes to her.

Committee happy for Jo to continue to deal with correspondence and Jo to advise committee as to whether they need to see it.

2004/05 Meets: Meet Directors Reports:

NZ Spring Competition – Bill

Couple of extra things not detailed in the Report

Initiative by Swimming New Zealand on a happy hour for officials. While some people couldn't stay this was well received amongst the officials that stayed.

Programming – 50m events at the end of the days programme. Preferable that it is not at the end of the session. Made recommendation previously regarding this. Order of Events was done while Sandra was overseas by Frank Tourelle. Note for future regarding Order of Events

Lack of concentration during longer events was noted and needs to be addressed. Same thing happened in Christchurch. Need to find out how other countries handle the situation.

It is important that the Chief IOT's are not turning lap counters during 800 and 1500 events so that they can check the lap counters.

One timekeeper per lane – worked fine, however it was still difficult to get timekeepers.

Victory ceremonies – protocol, timing and production of the timing schedule worked really well.

A suggestion was made that at NZ Youth and Opens the dais be at the start end as this makes it easier to get the swimmers to the presentations with the warm down pool being at that end.

Update:

NZ Summer Championships – December 2005

Update from Brent. Meeting Tuesday 18th October 2005. Officials – 2-3 holes in compliment - Chief Timekeeper

Discussion as to whether appoint a FINA Referee for this meet as it is the Trials for 2006 Commonwealth Games.

Recommendation:

Appoint another Referee and have 2 referees per session and 4 JOS. Ross Bragg to be appointed as extra Referee. Ross to be Referee each day and others rotate.

Sandra filled committee in on other aspects: TV, Function and Announcer.

Discussion around announcer and decided a steady voice was required – announcer.
Lyn Wattie – Sandra to confirm as announcer

Catering

Not necessary to have food for technical officials during session when only 2 hours. Drinks during session and lollies. Afternoon tea prior to start.

Function afterwards on one night after the finals session.

Recommendation to host regions

Breakfast and afternoon tea prior to the session

Responsibilities for hosting SNZ Competitions – Refer e-mail attached from Sandra Holden

Concern is around the relative duties of Event Manager and Meet Director and Organising Committee during a competition.

Discussion around responsibilities of Meet Director and Event Manager and thought that this needed to be defined better.

Music during meets was discussed

- March out during finals
- Dead spot after whistle blown
- Victory Ceremonies music
- during 800/1500 as background music

Appointments:

New Zealand Open Water
Leave pending decision on Open Water where and when

New Zealand Juniors

National Meet Director	Brent Singer
Meet Director - Invercargill	Lyn Sutherland
Meet Director – Wellington	Bill Matson
Meet Director - Hamilton	Chris Groothoff

Lesley bought up that that at National Competitions – that we have a Chief IOT. Possibly set IOT's and rotate Chief IOT throughout the competition. Appoint IOT's and flag some as possible chiefs

Continue with the protocol the same as last year, where by if an official does not get the position they specifically applied for they don't get anything else. There is to be a note on the form Lesley to redraft application form..

Control Room Supervisor – Responsibility for all results and electronic timing equipment
Discussion around the appointment at SNZ National Competitions of Control Room Supervisor in relation to SW 2.2 and 2.12.

Recommendation

Apply the FINA Rules

NZ Summer Champs
Liz Agnew – Control Room Supervisor
Jenny Lornie – Chief Recorder

Relay Change Overs

Electronic read out boards installed in blocks for relay change overs was discussed.

DQ from IOT – not supported by electronic. Must take the electronic.

If not picked up by technical official but electronic shows a early start if outside tolerance level, then use the electronic timing.

Lesley – If block is active and working, and time is outside 0.03 seconds.

New Zealand Age Groups

Meet Director Ross Bragg

Division Two

Meet Director Chris Groothoff

New Zealand Open & Youth Championships

Meet Director Lesley Huckins

FINA/International:

Update of what has gone on and what is to come

Ron Clarke's Report from Trans Tasman – Copy attached

World Cup – Australia and sending an official. Paul has followed up and Glen Tasker and waiting for reply

Update of appointments

Lesley Huckins – 2006 Commonwealth Games - Melbourne

Graeme Seagull - 2006 Commonwealth Games - Melbourne

John West appointed to FINA 2006 World Short Course Shanghai

John West to do FINA Technical Officials Clinic in Samoa

Appointments for Oceania Championships

Referee	Jo Davidson
JOS	Lesley Huckins
Starter	Esther Price
IOT	Chris Groothoff
	Liz Agnew
	Lyn Sutherland
	Brent Singer
	Esther Price
	Deidre Papps
	Ron Clarke
	Dave Beattie
	Barbara Linton
	Alison Lane
	Yolander Singer
	Matt Meehan
	Colleen Melville
	Yvonne Voss

Recommendations for List 14

Starters

Re-nominate Graham Seagull

No other nomination and Jo to discuss with candidates.

Referees

Suggest Re-nominate

Jo Davidson
John West

No other nomination and Jo to discuss with all candidates.

FINA Development Programme – Clinic will be held at Oceania Champs in Cairns.

Opportunities

Pan Pacs – Try to get pool deck officials, however New Zealand is not one of the chartered nations. Need to pick up on all opportunities to have an official go overseas and be at a meet. Trans Tasman, AAG, Japan, Oceania, Pan Pacs, South Pacific Games 2007.

Regional Update: All members give a brief verbal report regarding their regions

Southern

Canterbury West Coast to be notified of Lesley Huckins appointment on TAC for Upper South. Trying very hard to get Omega Timing and touch pads. Nelson Marlborough to be contacted.

Northern

Region going well.

Counties – doing well and moving in the right direction

Auckland – spent a small amount of time with them. Further discussions to be ongoing.

Northland – tried to run a clinic, no response

Lower South

Southland - Referee's exams, ran seminar and another one to go. 2 X IOT's

Lower North

Hawkes Bay – all good. Chris to go to Summer Champs in Gisborne

Taranaki – strong chairman and starting to make progress, formed technical committee 20 people in training, number of them centre qualified. 3 starters, 4 IOT's

Manawatu – encouraging

Wellington – 380 officials working, 5 Referees and 6 starters in training, IOT's huge numbers

Problem at regional level where by the officials are having to spend a large period of time training in officials positions. People are being put off due to the time it takes to get qualified. This needs to be addressed at regional level.

General Business:

New Rules:

Some discussion at Spring Competition about the breaststroke rule SW 7.4 and the cycle. Some people not reading it as it was initially put out in the newsletter.

If TAC are happy with the interpretation and believe it is appropriate and some people disagree that is up to them. Not be debating. SNZ TAC issue a directive, that is that interpretation.

SW 7.4 Dolphin kick and breaststroke kick while wholly submerged. Email to Don Blew to clarify.

Backstroke Infraction

Happy with the change in the rule and interpretation of the rule.

Recommendation for infraction

Arm pull did not initiate the turning action

Bill to have a discussion with Don, re the wording around the infraction

Swimming Rule Infractions Quick Reference Card – Lyn

- 6.2 passed
- 7.4 breaststroke kick following dolphin kick at start while not wholly submerged
- 7.4 more than one dolphin kick at start or turn

Bill made clear there were changes to the Facility Rules and the changes there, as well as Lane Rope changes.

Name Tags for Meets

Technical Officials to have name tag. All technical officials for 2006.

SPARC Letter Dated 9 September 2005 – Attached – Discussion Paper to be provided by Jo

TAC need to identify officials that need to apply.

An email to be sent to the people identified – Jo to action.

Referees Grading

As per sheet

Terms of Reference

Confirmed the terms of reference, however, the version on the website is incorrect and needs to be updated.

Petrol Vouchers for Officials

Vouchers for officials.

Recognition for officials – plan for officials to be written

Regional scenario as to travel and eligibility regarding this due to some regions covering a large area.

Forms:

Lesley to have set of forms sent to her and new A5 Regulations booklets to TAC members.

New DQ form

Lap Counter with 10 lanes for 50m and 25m

Examiners:

A review of the examiners and the role was undertaken. ational Examiners.

Recommendation

That SNZ TAC dispense with National Examiners and that TAC Members have ability to use suitably qualified Officials to assist in the regions, with the approval of the TAC.

Letter of thanks to current National Examiners with the exception of the Technical Committee.

Officials FINA Pathway: Further discussion how we implement a pathway for officials

FINA Pathway needs to be documented. Jo to write.

Rotation of Committee Members

Bill Matson has expired. Call for applications next week.
Term will conclude on the 31st August

What is the classification of an official meet

Qualified Referee - with referee to decide if all rules and regulations have been met.

Database

Include all meets in database.

Manual

Included SNZ Code of Conduct as per changes made by Jo

Examinations

As per changes made by Jo

New Zealand Juniors – Manual Times/ Records/Electronic Times

As per page 3 of Minutes of 20 April, 1 May

All Venues: manual times if necessary.

NZ records electronic time

To be included in the meet Information provided by Events Manager

Masters- Officials

Masters NZ have approached SNZ as to including officials with SNZ officials.

Offer assistance to Masters NZ.

Travelling officials supplied with Polo shirt

T-shirts/Uniforms for officials

Preference from Technical Advisory Committee is white so that key officials are easily identified on pool deck.

Newsletter

Good feedback has been received with regards to the newsletter.

Letter to FINA

Write to FINA and find out if and when they will produce another video for officiating swimming and produce this in DVD format. Sandra to write letter and Paul to sign.

The meeting closed at 4.10pm.

Next meeting:

Wed 15th February 2006 – teleconference call

Sat/Sun 6-7th May 2006.